

OptumHR, powered by bswift

Online Benefits Administration and Online Enrollment

Benefits Administration

OptumHR, powered by bswift, offers a wide range of tools and services that streamline the benefits administration process, including audit services, benefits enrollment/administration, call center, COBRA, compliance services, EDI data exchange, FSA administration, fulfillment, premium billing, premium reconciliation and much more. Clients may choose to use OptumHR, powered by bswift, tools on a self-serve basis or outsource the tasks.

Benefit Information System

Recently ranked as the #1 Employee Benefit Information System by Business Insurance magazine, the bswift system that powers OptumHR offers robust functionality for employers, employees, and carriers. The fully automated system streamlines inefficient manual and paper process with easy-to-use employee self-service, transaction management, relevant information for all benefit plans in one place, reports, proactive alerts, and much more.



Employee Self-Service

OptumHR, powered by bswift, provides access to intuitive, easy-to-use employee self-service tools like: address changes, emergency contacts, payroll tax withholding and direct deposit information, benefit enrollments, dependents, beneficiaries, total compensation statements, onboarding, vacation/PTO requests and tracking, updating resumes/skills, and more. A Spanish version is available as an optional feature.

Enrollment

OptumHR, powered by bswift's award-winning enrollment system, offers a wide range of options that can be tailored to fit all of your needs for open, new hire, life event and special (individual) enrollments. Our system enforces all applicable rules so that administrators and employees cannot make mistakes, and so that eligibility effective dates and premium bills are accurate.

In addition to employee self-service on the system, OptumHR, powered by bswift, also provides a standard pre-populated printable enrollment paper form customized to the individual employee, including currently elected and available benefits, with individual-specific costs. Administrators can easily input employees' elections from the paper form into an employee profile and still take advantage of the electronic vendor feeds and powerful reporting tools.

Enrollments options include:

- Administrator-only or employee self-service enrollments.
- Passive, semi-passive and active enrollments.
- Enrollment for only one benefit plan or for each and every benefit plan offered to an employee.
- Over 140 benefit plan types
- Benefits information all on one page or expanded content available to the employee during enrollment (at the "point of purchase")
- Side-by-side plan comparisons that include "drill down" information.
- Overage dependent notifications, status change alerts, emails to employees who have not completed enrollment.
- Web links, FAQ's, documents, glossary, online question submissions and more.

About bswift

bswift offers software and services that streamline all aspects of HR, benefits and payroll administration. Currently, more than 3,500 employers utilize bswift's Web-based, state-of-the-art technology to significantly reduce administrative costs and time-consuming paperwork, making life easier for HR staff and employees alike. The bswift system was ranked #1 Benefit Information System by Business Insurance magazine for two years in a row (2007-2008).